

	<p>COUNCIL</p> <p>26 January 2016</p>
<p style="text-align: right;">Title</p>	<p>Report of Head of Governance</p>
<p style="text-align: right;">Report of</p>	<p>Head of Governance</p>
<p style="text-align: right;">Wards</p>	<p>All</p>
<p style="text-align: right;">Status</p>	<p>Public</p>
<p style="text-align: right;">Enclosures</p>	<p>Appendix A – Changes to the Calendar of Meetings 2015/16</p> <p>Appendix B – Appointments to Committees and Other Bodies</p> <p>Appendix C and C1 – Changes to the Constitution</p> <p>Appendix D – Calendar of Meetings 2016-17 and 2017-18</p>
<p style="text-align: right;">Officer Contact Details</p>	<p>Andrew Charlwood, Head of Governance, 020 8359 2014, andrew.charlwood@barnet.gov.uk</p>

<p>Summary</p>
<p>This item presents various constitutional and administrative matters for Council’s agreement. Full details are as set out in the appended reports.</p>

<p>Recommendations</p>
<ol style="list-style-type: none"> 1. That Council note the changes to the Calendar of Meetings 2015/16 in Appendix A 2. That the Monitoring Officer in consultation with the Chairman of the Constitution, Ethics and Probity Committee be delegated the power to appoint an existing Independent Member of the previous Group Leaders Panel as Chairman to the Standards Committee, should the need arise prior to the appointment of a pool of Independent Persons.

- 3. That Council approve changes to Council Constitution Contract Procedure Rules as attached in Appendix C1.**
- 4. That Council approve the Calendar of Meetings 2016/17 and 2017/18 as attached.**
- 5. That Council note that any further Council variations to the 2016/17 and 2017/18 calendars before start of 2016-17 municipal year will be made by the Head of Governance in consultation with the Chairman of the General Functions Committee and the Leaders of the main Political Parties as agreed by Council on 8 December, and any subsequent changes in year will be made in accordance with Constitution Meeting Procedure Rule 4.2.**

1. WHY THIS REPORT IS NEEDED

- 1.1 The Head of Governance report seeks Council's approval for various matters of business relating to the Council's statutory and constitutional functions.

2. REASONS FOR RECOMMENDATIONS

- 2.1 As set out in the attached Appendices.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 N/A

4. POST DECISION IMPLEMENTATION

- 4.1 Council decisions will be minuted and implemented through the Head of Governance.
- 4.2 The Monitoring Officer will make arrangements for any changes to the Constitution Contract Procedure Rules agreed to be actioned, together with minor drafting and housekeeping changes. The revised Constitution will be published online and for existing hard copies issued to be revised and replaced.
- 4.3 The Calendar of Meetings 2016/17 and 2017/18 will be published online.

5. IMPLICATIONS OF DECISION

- 5.1 **Corporate Priorities and Performance**

5.1.1 As set out in attached Appendices.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 Any specific implications are set out in the attached Appendices.

5.3 Legal and Constitutional References

5.3.1 Council Constitution, Full Council Procedure Rules – requires that Council “Agree the Council Calendar of meetings including for ordinary meetings of the Council”.

5.3.2 Council Constitution, Full Council Procedure Rules – that full council has responsibility for “Agreeing and amending the terms of reference of Committees, deciding on their terms of composition and making appointments to them.”

5.3.3 Council Constitution, Responsibilities for Functions, Functions of Full Council, Paragraph 1.2: “Only the Council will adopt and change the Constitution, except where otherwise provided in the Constitution or by resolution of the Council”.

5.4 Risk Management

5.4.1 As set out in attached Appendices.

5.5 Equalities and Diversity

5.5.1 As set out in attached Appendices.

5.6 Consultation and Engagement

5.6.1 None specifically arising from this report.

6. BACKGROUND PAPERS

6.1 None.